Bundesagentur für Arbeit

Declaration of Certificate of Enrolment – Internship

The German Federal Employment Agency requires the following information for the approval of an internship related to the field of study.

You can find the data protection guidelines of the German Federal Employment Agency (German-language only) at: https://www.arbeitsagentur.de/datenerhebung

A. University/college

1 Name of university/college

2 Street | 3 Number | 4 Postcode | 5 Location

6 Telephone | 7 Email

8 Website

B. Student

9 First name | 10 Surname

11 Date of birth (DD.MM.YYYY) | 12 Nationality

C. Course of study

13 Subject | 14 Standard period of study (in years)

15 Enrolled since (DD.MM.YYYY) | 16 Expected end of study (DD.MM.YYYY)

D. Internship related to the field of study

17 Currently expected academic degree

◯ Bachelor ◯ Master ◯ Doctoral degree/PhD ◯ Other higher education (minimum duration 3 years)

18 If applicable: Minimum duration of mandatory internship according to study regulations (hours/weeks/months). Please enclose the relevant details from the study regulations.

Hours | Weeks | Months

19 The following hours/weeks/months have already been completed:

Hours | Weeks | Months

E. Signature

20 Location | 21 Date | 22 Signature and stamp of the university/college

S1