

Dear Madame/Sir,

In less than one week on 18th and 19th June we will meet in Berlin for the conference "[The Other 1 Percent – Refugees at Higher Education Institutions Worldwide](#)". We are expecting more than 220 participants from around the world and we have been able to invite outstanding speakers to the panels, workshops and world-café.

Please read the information below carefully and check the conference website www.theother1percent.de for updates. If you have more specific questions please write to theotheronepercent@daad.de.

Safe travels!

Your conference organising team

Address/ Entrance

The entrance to the German Federal Foreign Office (Auswärtiges Amt) is at **Unterwasserstraße 1** from there you will access the Weltsaal, where the conference will take place. Please use this entrance to the conference only. The closest U-Bahnstation is Spittelmarkt. For more information please [go here](#).

Every participant needs to go through security clearance. This is similar to the one at the airport. **Security will open 60 minutes before the conference starts.** Please reduce the bags you bring to the conference to the minimum. **Please do not bring your luggage to the conference** as only hand luggage can be checked at the security.

After the security clearance, your passport or ID card will be checked. Only registered participants will be allowed to the conference. **Please do not forget to bring your passport or ID card.**

Please note that the accessibility at the entrance Unterwasserstraße 1 is restricted. Participants who need support to enter the building are kindly asked to write to theotheronepercent@daad.de

Arrival and Start

Please plan to arrive at the venue at least 40 minutes before the conference starts. **On 18th June we will start at 11AM and on 19th June at 9AM.** As we have a full schedule for both days we will start on time. **We would like to kindly ask you to be at your seats 5 minutes before the start.**

Conference Concept Notes

We have uploaded the [Conference Concept Note](#) on the website. We hope that it will help you to get prepared for the conference. The individual concept notes for the workshops and world-café will be uploaded on the website by 13th June. We would kindly ask you to read those for the sessions you registered to attend. We will prepare the participants lists for the workshops and world-café according to your preference at the time of your registrations. Where the individual sessions will take place will be announced at the conference.

Conference Folder and Badges

You will receive your name badge and conference folder after the security clearance. The conference folder will include the conference programme booklet, the list of participants, and the Conference Concept Note.

Photos and Recording

We would like to highlight that a photographer will document the conference. The conference in the Weltsaal will also be recorded. With participating in the conference you agree to this and we had already asked you to accept this in the data security section of the registration form.