

## Integrated International Degree Programmes with Double Degrees (starting in WS 2017/2018)

### What are the goals of the programme?

The programme "Integrated International Degree Programmes with Double Degrees" is financed by the German Federal Ministry of Education and Research (BMBF) and supports courses of study which are offered alternately at German and foreign universities. The programmes conclude with the conferral of two national degrees (either as a joint degree conferred by both partner universities, or as a double degree conferred by each partner university).

By promoting such degree programmes, the BMBF wishes to support the internationalisation efforts of German universities and strengthen the exchange of instructors and students.

### Who can apply?

This funding programme is open to public and private state-accredited German universities which wish to develop and/or establish integrated international degree programmes with double degrees with one or more partner universities abroad.

### What is funded?

Funding is awarded for developing and establishing double degree programmes in all disciplines in collaboration with universities in all countries. Applications for establishing double degree programmes with France are excluded, however, as these are exclusively supported by the Franco-German University (DFH, <http://www.dfh-ufa.org>).

The respective cooperative agreement with the partner university must always be subject-specific. When establishing a double or joint degree programme of identical structure with several partners, the applicant must submit a multi-partner application, providing the names of each partner and descriptions of their regional characteristics (max. six partners).

#### **Funding measures:**

The primary purpose of the programme is to promote the internationalisation of German universities and the mobility of German students. Therefore, German universities obtain funding to cover the cost of materials and personnel expenses related to planning and developing the double degree programme, preparing and advising students, for travel expenses to coordinate the degree programme with the cooperation partners (preparatory and working meetings) and scholarship financing.

#### **Funding duration:**

##### **I. Preparation phase (optional):**

Funding is awarded only once and for one funding year (= one academic year, i.e. the winter semester and subsequent summer semester).

##### **II. Funding phase:**

- A) New projects (first application) initially receive funding for two years which can be extended by another two years, and then again by another four years pending the successful implementation of the project (i.e. 2+2+4). Funding for the optional one-year preparation phase does not count toward the total funding period.
- B) The funding duration for follow-up applications (no. of funding years) is based on the funding duration of prior applications.

After eight funding years (i.e. 2+2+4), successful projects can submit a follow-up application for an additional four years of funding.

##### **I. Preparation phase (optional):**

The purpose of the preparation phase is to finance the planning and development of the double degree programme.

#### **Funding amounts:**

Applicants are eligible to receive a maximum of **10,000 euros/funding year** to cover structural expenses (i.e. personnel costs and materials) at the German university.

Scholarship funding is not provided.

For multi-partner applications, a maximum of **10,000 euros/funding year** is granted to each additional partner country (max. of five additional partners).

Funding may be used for:

- **Academic or administrative personnel** involved in preparing, monitoring and implementing the degree programme
- **Accreditation expenses (one-time expenditure for new accreditation)**
- **Travel expenses of German project personnel for preparatory meetings** at the international partner university (or universities) (only vehicle and air travel expenses based on the provisions of the Federal Travel Expense Law (BRKG); second-class railway travel, economy-class flights; business-class flights only in justified, exceptional cases)
- **Maximum of 3,000 euros for material resources (domestic)**, e.g. for office supplies, communication-related expenses, expenditures for promotional brochures and events

Non-fundable expenditures include DAAD marketing measures, excursions, summer schools, technical equipment, hardware, teaching materials and furniture.

## **II. Funding phase**

#### **Funding amounts:**

German universities are eligible to receive up to **50,000 euros/funding year**, whereby a maximum of 20,000 euros can be used for structural resources (personnel and materials).

For multi-partner applications, a max of **25,000 euros/funding year** is granted to each additional partner country (max. of five additional partners), of which a max. of 5,000 euros can be used for structural resources (personnel and materials).

The funding limit can be increased to a max. of 80,000 euros/funding year (of which a max. of 20,000 euros can be used for structural resources), provided the expenditures per class (at least five German students and preferably five students from a partner university) exceed the 50,000-euro funding limit. In the case of multi-partner applications, this exception only applies to **one** selected partnership.

Funding may be used for:

- **Academic or administrative personnel**, tutors, assistants and language instructors at the German university (for accompanying and implementing the degree programme, preparing the German students, supervising the guest students, and for language courses)
- **Travel expenses of German project personnel for work meetings** at the partner university (or universities) (only vehicle and flight costs in accordance with the BRKG; second-class railway travel, economy-class flights, business-class flights only in justified, exceptional cases)
- **Grants for short-term guest lectureships** (usually between two weeks and max. three months in duration); visiting instructors from the partner university receive a flat-rate subsistence allowance, while German university instructors at the partner university only receive funding for vehicle and flight costs in accordance with the BRKG; second-class railway travel, economy-class flights, business-class flights only in justified, exceptional cases.
- **Accreditation expenses (one-time expenditure for new accreditation)**
- **Scholarship funding for German and non-German students** (see funding requirements, no. 3) for the duration of their foreign study visit: a one-time,

country-specific travel allowance, a country-specific partial **or** full scholarship paid out in monthly instalments (One of these two scholarship variants must be selected for all funded students in the respective course of study. The choice is binding for the **entire** funding period), and a fixed insurance cover of 35 euros/month.

Funding may not be used to cover tuition fees.

Special rules apply to BAföG recipients (see funding requirements, no. 3).

- **Scholarships for students** from partner universities in **developing or emerging countries** totalling 400 euros per month/individual (see list of developing and emerging countries)
- **Maximum of 3,000 euros for material resources (domestic)**, e.g. for office supplies, communication-related expenses, expenditures for promotional brochures and events

Non-fundable expenditures include DAAD marketing measures, excursions, summer schools, technical equipment, hardware, teaching materials and furniture.

### Follow-up funding

Programmes which have received funding for eight years (i.e. 2+2+4 years, not including the optional preparation phase) may apply for an additional four years of funding of up to 50,000 euros/funding year, of which a max. of 5,000 euros/funding year can be used for structural resources.

The funding limit can be increased to a maximum of 80,000 euros per funding year (of which a max. of 5,000 euros can be used for structural resources), provided the expenditures per class (at least five German students and preferably five students from a partner university) exceed the 50,000-euro funding limit.

The funding period may begin on 1 August 2017 at the earliest.

### Funding overview:

	Funding duration (= funding year WS-SS)	Max. funding amount per funding year	of which max. amount for structural resources per funding year
<b>Preparation phase</b>	1 funding year	<b>10,000</b> euros 10,000 euros per additional partner**	<b>10,000</b> euros 10,000 Euro**
<b>Funding phase</b>	2 funding years  + additional 2 funding years  + additional 4 funding years	<b>50,000</b> euros 80,000 euros* 25,000 euros per additional partner**	<b>20,000 euros</b> 20,000 euros* 5,000 euros**
	Follow-up funding, usually 4 funding years	<b>50,000</b> euros 80,000 euros* 25,000 euros per additional partner**	<b>5,000</b> euros 5,000 euros* 5,000 euros**

\* **Maximum funding amount may vary. For exceptions, see above.**

\*\* **See details on funding conditions for multi-partner applications above.**

What subject areas are funded?

The programme is open to all disciplines and subject areas.

What target groups are funded?

Students, graduate students, postdocs/university instructors, lecturers, administrators

What general conditions must be fulfilled?

In order to receive shortfall financing through this programme, the German university must augment the requested DAAD funding with capital resources of its own.

The applying institutions (at which the participating instructors must be employed), are required to provide details about the project targets (plans, measures) in their project description (Attachment 1).

## I. Preparation phase (optional):

### The partners are required to provide the following:

- A cooperation agreement or letter of intent, issued by the German and international partner university outlining the following minimum requirements:
  - Agreement between both project partners to collaborate on the planned double degree programme (explicitly stating the intent to establish the degree programme)
  - Agreement on tuition fees (ideally a waiver of tuition fees altogether; must guarantee at least a 50% reduction. The DAAD assumes that German students enrolled in double degree programmes in Germany receive full waivers.
- A convincing curricular and structural concept for the planned double degree programme (profile of the degree programme, course schedule and thematic/academic focuses, learning outcomes, professional qualification/competence profile)

## II. Funding phase

The funding goal is to ensure the viability of the degree programme and promote integrated student mobility in the long-term. During the funding phase, at least five German students and five students from the partner university should be enrolled in the degree programme each year (the DAAD assumes that minimum enrolment is achieved by the beginning of the four-year funding phase at the latest). Applications for follow-up funding must include a report on the development of enrolment in the double degree programme.

Please note:

- Both institutions should offer a **full tuition fee waiver**. If this proves unfeasible, then at least a 50% reduction in tuition fees should be guaranteed. Applicants are expected to waive tuition fees for German students enrolled in double degree programmes in Germany.
- The DAAD requires that students enrol in the double degree programme from the beginning with the intention to actually earn a double degree. All DAAD-registered students enrolled in these programmes must use their stay at the partner university to actively **pursue a double degree**.

### The partners are required to provide the following:

- a joint cooperation agreement, signed by both university administrations, which describes the binational curriculum of the double degree programme (complementary professional and intercultural instruction), credit points awarded for each module (or the individual courses), a course schedule and the names of the respective national or binational degrees
- a curriculum for the joint degree programme, agreed upon by both universities, which includes a description of the qualification profile of the national degrees
- an agreement outlining procedures for student admission to the joint degree programme and for awarding credit for academic work completed abroad
- conferral of double degrees or a joint degree by both partner universities
- description of the degrees in the form of a Diploma Supplement

**The partners are expected to:**

- organise an exchange of students in both directions every year (the partners must submit a list of participants if funding is approved by the DAAD); preferably an equal number of participants at each partner university
- ensure that groups are comprised of same-semester students and that the duration of study at both universities is as balanced as possible. For master's degree programmes, participants are expected to study at the partner university for at least one semester, and for bachelor's degree programmes, two semesters.
- provide (subject-specific) language preparation and ensure students have sufficient knowledge of the language of instruction and basic knowledge of the native language (if different from the language of instruction)
- provide academic and non-academic student advising
- ensure that the funded students have above-average academic qualification (top 25 percent)
- in the case that students spend at least two semesters at the partner university, funding can be used to finance a max. six-month practical phase, provided such is mandated by the examination regulations. The academic units abroad must be offered in blocks and last at least one semester; the DAAD does not grant funding to programmes which require frequent commutes back and forth between two universities (due to geographic proximity, for example).
- issue joint study and examination regulations
- administer joint final examination(s)
- secure or work toward gaining national accreditation for the double degree programme

## Application details

**Applications** must be submitted **in full** and **on time** via the DAAD portal (<https://portal.daad.de/irj/portal>).

**Subsequent applications** for follow-up funding can be submitted under the heading "Folgeantrag einreichen" via the approved project.

**Selection-relevant application documents****I. Preparation phase**

1. Project description
2. Endorsement of the project application by the university executive board
3. Cooperation agreement (or letter of intent) signed by both parties
4. Draft of a curricular, structural concept for the planned double degree programme

**II. Funding phase:**

1. Project description
2. Endorsement of the project application by the university executive board
3. Cooperation agreement(s) signed by both parties
4. Joint study and examination regulations
5. Sample Diploma Supplement
6. Certificate of accreditation (if available)
7. Most recent progress report (subsequent application)

**The documents listed above are relevant for the selection process and, therefore, must be submitted before the application deadline.** Please name and number the required documents as indicated above.

Following the application deadline, the DAAD will neither request missing documents nor consider documents submitted or changes made at a later time, including revisions to the financing plan. **Incomplete applications will be excluded from the selection process.**

For more details regarding the binding terms and conditions for applying for DAAD funding, visit the website announcing the respective call for applications ([project funding programmes](#)).

Please refrain from submitting originals or unsolicited documents to the DAAD, such as module guidebooks, accreditation reports, internationalisation strategies, prospects, flyers, articles etc.

## Application deadline:

The application deadline is **20 January 2017**.

## What are the selection criteria?

The DAAD appoints a selection committee of external experts responsible for reviewing the funding applications.

The institutes or departments responsible for implementing the programmes should have relevant international experience and, if possible, long-standing contact with suitable partner universities.

In addition to fulfilling the goals of the programme and meeting the formal requirements (see “general conditions” above), applications are chosen based on the following criteria:

- Demonstration of commitment to the joint degree programme by both universities
- Quality of the curriculum (course content reflects the most up-to-date knowledge in the respective field)
- Increasing enrolment numbers in the double degree programme (at all participating universities)
- Added academic, interdisciplinary and intercultural benefit of the degree programme and its professionally qualifying orientation
- Academic quality and reputation of the foreign partner university
- Suitable conditions for implementing the degree programme (language preparation, selection and supervision of students)

For subsequent applications: Recent status report substantiating the progress achieved to date

## Contact partners and further information

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### Advisor (ISAP, dual degree programmes, Bachelor Plus):

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**Contact partners:** (assigned in alphabetical order by the name of the German university city)

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Attachments

- Attachment 1: Call for applications (in English)
- Attachment 2: Funding requirements
- Attachment 3: Project description (preparation phase)
- Attachment 4: Project description (funding phase)
- Attachment 5: Endorsement of the project application
- Attachment 6: Funding rates for lecturers/coordinators
- Attachment 7: Funding rates for students
- Attachment 8: List of developing and emerging countries
- Attachment 9: FAQs on calls for applications and application procedures

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