

## Integrated International Degree Programmes with Double Degrees (starting WS 2018/2019)

### What are the goals of the programme?

The programme "Integrated International Degree Programmes with Double Degrees" is financed by the German Federal Ministry of Education and Research (BMBF) and supports degree programmes which are offered alternately at German and foreign universities. The programmes conclude with the conferral of two national degrees (either as a joint degree conferred by both partner universities, or as a double degree conferred by each partner university).

By promoting such degree programmes, the BMBF aims to sustainably establish and promote international structures at German universities and strengthen the exchange of instructors and students.

### Who can apply?

This programme is open to public and private German universities which are state-accredited and wish to develop and/or establish integrated international degree programmes with double degrees with one or more foreign partner universities.

### What is funded?

Funding is awarded for developing and establishing double degree programmes in all disciplines in collaboration with universities in all countries. Applications for establishing double degree programmes with France are excluded, however, as these are exclusively supported by the Franco-German University (DFH, <http://www.dfh-ufa.org>).

When establishing a double or joint degree programme of identical structure with several partners, the applicant must submit a multi-partner application, providing the names of each partner and descriptions of their regional characteristics (max. six partners in total).

#### **Funding measures:**

The main purpose of the programme is to establish and promote international structures at German universities and the mobility of German students. Therefore, German universities receive funding to cover the cost of materials and personnel expenses related to planning and developing the double degree programme, preparing and advising students, travel expenses for coordinating the degree programme with the cooperation partners (preparatory and working meetings) and scholarship financing.

#### **Funding period:**

##### **I. Preparation phase (optional):**

Max. one funding year (funding only once) is equivalent to one academic year at German university (i.e. the winter semester and subsequent summer semester). The funding period may begin on 1 May 2018 at the earliest.

##### **II. Funding phase:**

- A) New projects (first application) initially receive funding for two years which can be extended by another two years, and then again by another four years pending the successful implementation of the project (i.e. 2+2+4). Funding for the optional one-year preparation phase does not count toward the total funding period.
- B) The funding duration for follow-up applications (no. of funding years) is based on the funding duration of prior applications.

After eight funding years (i.e. 2+2+4), successful projects can submit a follow-up application for an additional four years of funding.

The funding period may begin on 1 August 2018 at the earliest.

**Funding amounts:****I. Preparation phase (optional):**

The aim of the preparation phase is to finance the planning and development of the double degree programme. A maximum of **10,000 euros/funding year** is awarded to cover structural expenses (i.e. personnel costs and materials) at the German university.

Scholarship funding is not provided.

For multi-partner applications, a maximum of **10,000 euros/funding year** is granted to each partner country (max. of six international partner universities).

**Fundable expenditures:**

- **Academic or administrative personnel** involved in preparing, monitoring and implementing the degree programme
- **Accreditation expenses (one-time expenditure for new accreditation)**
- **Travel expenses of German project personnel for preparatory meetings** at the international partner university (or universities) (only travel and flight costs based on the provisions of the Federal Travel Expense Law (BRKG); second-class railway travel, economy-class flights; business-class flights only in justified, exceptional cases)
- **Maximum of 3,000 euros for material resources (domestic)**, e.g. for office supplies, communication-related expenses, expenditures for promotional brochures and events (also marketing events organised by the German university at the partner university).  
Non-fundable expenditures include DAAD marketing measures, excursions, summer schools, technical equipment, hardware, teaching materials and furniture.

**II. Funding phase**

The funding limit for the German university is **50,000 euros/funding year**, whereby a maximum of 20,000 euros can be used for structural resources (personnel and materials).

For multi-partner applications, a max. of **25,000 euros/funding year** is granted to each additional partner country (max. of five international partner universities), of which a max. of 5,000 euros can be used for structural resources (personnel and materials). The funding limit can be increased to a max. of 80,000 euros/funding year (of which a max. of 20,000 euros can be used for structural resources), provided the expenditures per cohort (at least five German students and preferably five students from a partner university) exceeds the 50,000-euro funding limit. In the case of multi-partner applications, this exception only applies to **one** selected partnership.

**Fundable expenditures:**

- **Academic or administrative personnel**, tutors, assistants and language instructors at the German university (for accompanying and implementing the degree programme, preparing the German students, supervising the guest students, and for language courses)
- **Travel expenses of German project personnel for work meetings** at the partner university (or universities) (only travel and flight costs in accordance with the BRKG; second-class railway travel, economy-class flights, business-class flights only in justified, exceptional cases)
- **Grants for short-term guest lectureships** (usually between two weeks and max. three months in duration); visiting instructors from the partner university receive a flat-rate subsistence allowance, while German university instructors at the partner university only receive funding for travel and flight costs in accordance with the BRKG; second-class railway travel, economy-class flights, business-class flights only in justified, exceptional cases.

- **Accreditation expenses (one-time expenditure for new accreditation)**
- **Scholarship funding for German and non-German students**  
(see "Funding requirements", no. 2) for the duration of their foreign study visit: a one-time, country-specific travel allowance, a country-specific, partial or full scholarship paid out in monthly instalments (applicants must select one of these two scholarship variants for all funded students in the respective degree programme. The choice is binding for the **entire** funding period), and a fixed insurance cover of 35 euros/month. Funding may not be used to pay tuition fees. Special rules apply to BAföG recipients (see "Funding requirements", no. 2).
- **Grants for students** from partner universities in **developing or emerging countries** totalling 400 euros per month/person (see attached list of developing and emerging countries)
- **Maximum of 3,000 euros for material resources (domestic)**, e.g. for office supplies, communication-related expenses, expenditures for promotional brochures and events (also marketing events organised by the German university at the partner university)  
Non-fundable expenditures include DAAD marketing measures, excursions, summer schools, technical equipment, hardware, teaching materials and furniture.

### Follow-up funding

Programmes which have received funding for eight years (i.e. 2+2+4 years, not including the optional preparation phase) may apply for an additional four years of funding of up to 50,000 euros/funding year, of which a max. of 5,000 euros/funding year can be used for structural resources.

The funding limit can be increased to a maximum of 80,000 euros per funding year (of which a max. of 5,000 euros can be used for structural resources), provided the funding expenditure per cohort (at least five German students and preferably five students from a partner university) exceeds the 50,000-euro funding limit.

### Funding overview:

	<b>Funding duration (= funding year WS-SS)</b>	<b>Max. funding amount per funding year</b>	<b>Max. amount for structural resources per funding year</b>
<b>Preparation phase</b>	1 funding year	<b>10,000</b> euros 10,000 euros per additional partner**	<b>10,000</b> euros 10,000 euros**
<b>Funding phase</b>	2 funding years  + additional 2 funding years  + additional 4 funding years	<b>50,000</b> euros 80,000 euros* 25,000 euros per additional partner**	<b>20,000 euros</b> 20,000 euros* 5,000 euros**
	Follow-up funding usually 4 funding years	<b>50,000</b> euros 80,000 euros* 25,000 euros per additional partner**	<b>5,000</b> euros 5,000 euros* 5,000 euros**

\* Exceptions to the max. funding amount, see above

\*\* Funding conditions for multi-partner applications, see above

What subject areas are funded?

The programme is open to all disciplines and subject areas.

What target groups are funded?

Students, graduate students, postdocs/university instructors, lecturers, administrators

What general conditions must be fulfilled?

The applying institutions, at which the participating instructors must be employed, are required to provide details about the project targets (plans, measures) in their project description.

## I. Preparation phase (optional):

### The partners are required to provide the following:

- A cooperation agreement or letter of intent, issued and signed by the German and international partner university outlining the following minimum requirements:
  - Agreement between both project partners to collaborate on the planned double degree programme (explicitly stating the intent to establish the double degree programme)
  - Agreement on tuition fees (ideally a waiver of tuition fees altogether; must guarantee at least a 50% reduction) The DAAD assumes that German students enrolled in double degree programmes in Germany receive full waivers.  
If tuition fees are generally not charged in the partner country, confirmation of this fact must be provided.
- A convincing curricular and structural concept for the planned double degree programme (profile of the degree programme, course schedule and thematic/academic focuses, learning outcomes, professional qualification / competence profile).

## II. Funding phase

The funding goal is to ensure the viability of the degree programme and promote integrated student mobility in the long term. During the funding period, there should be at least three German students and three students from the partner university enrolled in the funded degree programme each year. The enrolment quota must be substantiated with regard to the respective target group. The funding applications must include a progress report outlining the development of student enrolment and the (intended) effects on the international structure of the applying university.

Please note:

- The participating institutions should mutually **waive tuition fees altogether**; if this proves infeasible, then at least a 50% reduction in tuition fees should be guaranteed. The DAAD assumes that German students enrolled in double degree programmes in Germany receive full waivers.  
If tuition fees are generally not charged in the partner country, confirmation must be provided.
- The DAAD requires that students enrol in the double degree programme prior to commencing their visit abroad, thereby demonstrating their intention to actually earn a double degree. All DAAD-registered students enrolled in these programmes must use their stay at the partner university to actively **pursue a double degree**.

**The partners are required to provide the following:**

- a current agreement of cooperation, signed by both university administrations, which describes the binational curriculum of the double degree programme (complementary professional and intercultural instruction), credit points awarded for each module (or individual courses), a course schedule and the names of the respective national or binational degrees
- an agreement outlining procedures for student admission to the joint degree programme and for awarding credit for academic work completed abroad
- conferral of double degrees or a joint degree by both partner universities
- description of the degrees in the form of a Diploma Supplement

**The partners are expected to:**

- organise an exchange of students in both directions every year (the partners must submit a list of participants if funding is approved by the DAAD); preferably an equal number of participants at each partner university. In the case of temporary disparity in student numbers, the partners must describe how reciprocity can be ensured through other suitable measures.
- generally ensure that groups are comprised of same-semester students and that the duration of study at both universities is as balanced as possible. For master's degree programmes, participants are expected to study at the partner university for at least one semester, and for bachelor's degree programmes, two semesters.
- provide (subject-specific) language preparation and ensure that students have sufficient knowledge of the language of instruction and basic knowledge of the native language (if different from the language of instruction)
- provide academic and non-academic student advising
- ensure that the funded students have above-average academic qualification (top 25 percent)
- should students spend at least two semesters at the partner university, funding can be used to finance a max. six-month practical phase, provided such is mandated by the examination regulations. The academic units abroad must be offered in blocks and last at least one semester; the DAAD will not grant funding to programmes which require frequent commutes back and forth between two universities (due to geographic proximity, for example).
- issue joint study and examination regulations
- administer joint final examination(s)
- secure or work toward gaining national accreditation for the double degree programme

**Application details**

**Applications** must be submitted **in full** and **on time** via the DAAD online portal (<https://portal.daad.de/irj/portal>).

**Subsequent applications** for follow-up funding can be submitted under the heading "Submit subsequent application" via the already approved project.

**Selection-relevant application documents****I. Preparation phase**

Project application (on DAAD portal)

Financing plan (on DAAD portal)

Application attachments (PDF):

1. Project description - Preparation phase (Attachment type: Project description)
2. Endorsement of the project application by the university executive board (Attachment type: Programme-specific attachments)

3. Jointly signed cooperation agreement (less than 10 years old), or jointly signed letter of intent (Attachment type: Contracts/Agreements)
4. Draft of a curricular, structural concept for the planned double degree programme (Attachment type: Programme-specific attachments)

## II. Funding phase:

Project application (on DAAD portal)

Financing plan (on DAAD portal)

Application attachments (PDF):

1. Project description - Funding phase (Attachment type: Project description)
2. Endorsement of the project application by the university executive board (Attachment type: Programme-specific attachments)
3. Jointly signed cooperation agreement (less than 10 years old), or jointly signed letter of intent (Attachment type: Contracts/Agreements)
4. Joint study and examination regulations (Attachment type: Programme-specific attachments)
5. Sample Diploma Supplement (Attachment type: Programme-specific attachments)
6. Accreditation certificate(s), if applicable (Attachment type: Programme-specific attachments)
7. Most recent progress report (subsequent application) (Attachment type: Programme-specific attachments)

**The documents listed above are relevant for the selection process and therefore must be submitted before the application deadline.** Please name and number the required documents as indicated on the form.

Following the application deadline, the DAAD will neither request missing documents nor consider documents submitted or changes made at a later time, including revisions to the financing plan. **Incomplete applications will be excluded from the selection process.**

Before applying, please read the section on “Funding requirements” and the list of FAQs.

For more details regarding the binding terms and conditions for applying for DAAD funding, visit the website announcing the respective call for applications ([project funding programmes](#)).

We ask you to refrain from submitting original or unsolicited documents to the DAAD, such as module handbooks, accreditation reports, brochures, flyers, articles etc.

### Application deadline

The application deadline is **16 October 2017**.

### What are the selection criteria?

The DAAD appoints a selection committee of external experts which is responsible for reviewing the funding applications.

The institutes or departments responsible for implementing the programmes should have relevant international experience and, if possible, long-standing contact with suitable partner universities.

In addition to fulfilling the goals of the programme and meeting the formal requirements, (see “General conditions” above) applications are chosen based on the following criteria:

- Demonstration of commitment to the joint degree programme by both universities
- Quality of the curriculum (course content corresponds to most up-to-date in the respective field)
- Increasing enrolment numbers in the double degree programme (at all participating universities)

- Added academic, interdisciplinary and intercultural benefit of the degree programme and its professionally qualifying orientation
- Academic quality and reputation of the foreign partner university (or universities)
- Suitable conditions for implementing the degree programme (language preparation, selection and supervision of students etc.)
- Programme's contribution toward establishing and promoting international structures at the university
- For subsequent applications, recent status report substantiating the progress achieved to date.

## Contact partners and further information

Deutscher Akademischer Austauschdienst  
German Academic Exchange Service  
P13 - Internationalisation programmes  
Kennedyallee 50  
53175 Bonn

### Head of section:

Tabea Kaiser

### Senior Desk Officer (ISAP, Double Degree Programme, Bachelor Plus):

Almut Lemke

E-mail: lemke<at>daad.de Tel: +49 (0)228 / 882-457

**Contact partners:** (assigned in alphabetical order by the name of the German university city)

#### Universities A-K

Marion Asten

E-mail: asten<at>daad.de

Tel: +49 (0)228 / 882-341

#### Universities L-Z

Terese Streier

E-mail: streier<at>daad.de +49 (0)228 / 882-8804

**[www.daad.de/doppelabschluss](http://www.daad.de/doppelabschluss)**

## Attachments

Attachment 1: Call for application (English)

Attachment 2: Funding requirements

Attachment 3: Project description, Preparation phase

Attachment 4: Project description, Funding phase

Attachment 5: Endorsement of the project application

Attachment 6: Funding rates for lecturers/coordinators

Attachment 7: Funding rates for students

Attachment 8: List of developing and emerging countries

Attachment 9: FAQs on the call for applications and application procedures

Attachment 10: Instructions for drawing up a financing plan

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