Englisch für Angestellte der Hochschulverwaltung – Level A2

03rd – 06th February 2020

Venue: Haus der evangelischen Kirche, Adenauerallee 37, 53113 Bonn

Programme

Monday, 03rd February 2020

2.00 p.m.  Opening address
           Jana Dalinger, international DAAD Academy
           Course programme, introductions, needs assessment
           Geoff Sammon

3.30 p.m.  Coffee break

3.45 p.m.  Introduction, needs assessment

5.15 p.m.  End of formal teaching

6.30 p.m.  Informal get-together in a local restaurant

Tuesday, 04th February 2020

09.00 a.m.  Contacts with non-German students/staff (discussion)

10.30 a.m.  Coffee break

10.45 a.m.  Contacts with non-German students/staff (role play)

12.30 p.m.  Lunch

1.30 p.m.  Writing emails and formal letters

3.30 p.m.  Coffee break

3.45 p.m.  Intercultural problems, small talk

5.15 p.m.  End of formal teaching
Wednesday, 05th February 2020

09.00 a.m.  Expanding your vocabulary
10.30 a.m.  Coffee break
10.45 a.m.  Phoning
12.30 p.m.  Lunch
1.30 p.m.  Role play
3.30 p.m.  Coffee break
3.45 p.m.  Grammar revision
5.15 p.m.  End of formal teaching
6.00 p.m.  Guided tour of Bonn city centre (optional)
7.00 p.m.  Get-together in Irish Pub

Thursday, 06th February 2020

09.00 a.m.  Revision
11.00 a.m.  Coffee break
11.15 a.m.  Improving your English after the course
12.30 p.m.  Oral feedback
13.00 p.m.  Departure, End of seminar

Lecturer:

Geoff Sammon
✉ geoff.sammon@gmx.de

Organisation:

Jana Dalinger
Referat S23 - internationale DAAD-Akademie
DAAD, Kennedyallee 50, 53175 Bonn
☎ +49 228 882 -635, dalinger@daad.de

Lena von Eichborn
Leitung Referat S23 - internationale DAAD-Akademie
DAAD, Kennedyallee 50, 53175 Bonn
☎ +49 228 882 -707, eichborn@daad.de