

Englisch für Angestellte der Hochschulverwaltung – Level A2

16th – 19th May 2022

Venue: Haus der evangelischen Kirche, Adenauerallee 37, 53113 Bonn

Programme

Monday, 16th May 2022

- 2.00 p.m. **Opening address**
Nicole Alef, international DAAD Academy
- Course programme, introductions, needs assessment**
Geoff Sammon
- 3.30 p.m. Coffee break
- 3.45 p.m. **Introduction, needs assessment**
- 5.15 p.m. **End of formal teaching**
- 6.30 p.m. **Informal get-together in a local restaurant**

Tuesday, 17th May 2022

- 09.00 a.m. **Contacts with non-German students/staff (discussion)**
- 10.30 a.m. Coffee break
- 10.45 a.m. **Contacts with non-German students/staff (role play)**
- 12.30 p.m. Lunch
- 1.30 p.m. **Writing emails and formal letters**
- 3.30 p.m. Coffee break
- 3.45 p.m. **Intercultural problems, small talk**
- 5.15 p.m. **End of formal teaching**

Wednesday, 18th May 2022

- 09.00 a.m. **Expanding your vocabulary**
- 10.30 a.m. Coffee break
- 10.45 a.m. **Phoning**
- 12.30 p.m. Lunch
- 1.30 p.m. **Role play**
- 3.30 p.m. Coffee break
- 3.45 p.m. **Grammar revision**
- 5.15 p.m. **End of formal teaching**
- 6.00 p.m. **Guided tour of Bonn city centre (optional)**
- 7.00 p.m. **Get-together in Irish Pub**

Thursday, 19th May 2022

- 09.00 a.m. **Revision**
- 11.00 a.m. Coffee break
- 11.15 a.m. **Improving your English after the course**
- 12.30 p.m. **Oral feedback**
- 1.30 p.m. **Departure, End of seminar**

Lecturer:

Geoff Sammon

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Organisation:

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