



English for Careers Services

Bonn, 13th – 14th November 2024

Venue:

Gustav-Stresemann-Institut

Preliminary Programme

Wednesday, 13th November 2024

- 09.00 am **Welcome**
Gladys Omete, International DAAD-Academy
- Introductions and Ice-breaker**
Dr. Abigail Dunn, Lecturer
Participants get to know each other and start building up a bank of important career-related vocabulary.
- 10.30 am **What does my Careers Service offer?**
Participants describe the services available at their careers centre.
- 11.15 am **“I can’t find a job, so I’m thinking about pursuing graduate studies:”
Typical Student Concerns**
Participants discuss common student doubts and worries when it comes to study programmes and looking for work.
- 1.00 pm **Lunch**
- 2.00 pm **The Language of Advice**
Participants will acquire a bank of vocabulary for giving advice, making suggestions and giving recommendations.
- 3.30 pm **Generation Z and the Working World**
Participants will discuss their experiences regarding generation Zs view of work. In a rapidly changing world with job possibilities unheard of twenty years ago, careers advisors will learn how to keep up to date and advise accordingly.
- 5.00 pm **End of day 1**
- 5.30 pm **Get Together**



Thursday, 14th November 2024

- 09:00 am **Case Studies: One-on-One Counselling**
Participants will practice giving advice and tips in a series of student and careers advisor role-plays.
- 10.30 am **Professor Gallaways Career's Advice**
A well-known professor puts forward several strategies to help students land the job of their dreams. But is his advice all its cracked up to be?
- 12.00 am **CV Writing**
Participants will identify the most common errors in CVs and learn phrases to provide constructive feedback.
- 1.00 pm **Lunch break**
- 2.00 pm **Finding a Job in Germany**
Participants will advise on the job hunting process in Germany. What does one need to bear in mind and how might it differ from other countries?
- 3.30 pm **Interview Coaching**
Participants will acquire interview-related phrases and vocabulary in order to effectively coach students in the interview process.
- 4.45 pm **Round-up and conclusion**

A 10/15-minute coffee break will be made during the seminar on both days.

Dr. Abigail Dunn

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Organisation and Head of Section

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