

# Bilateral Exchange of Academics • DAAD

## Overview

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### Objective

To improve international relations and bilateral research cooperations between German and foreign universities, the DAAD supports the exchange of scientists and academics. The basis for the exchange of scientists are cultural exchange programmes between the Federal Republic of Germany and partner countries as well as bilateral agreements with foreign partner organisations. The scholarships are funded by the Federal Ministry of Education and Research.

### Who can apply?

The programme is aimed at university teachers and experienced academics and scientists. As a rule, you should have a doctorate and you should be working at a university or research institute in your home country.

### What can be funded?

Research stays at state or state-recognised universities or non-university research institutes in Germany are funded.

- This programme funds exchanges between scientists and researchers from Germany and partner countries. In the implementation of the bilateral programme, care is taken to ensure equal exchanges in both directions.
- Lecture tours or visits to congresses are **not** funded.

### Duration of the funding

Your research stay should last **at least 14 days** (for stays from applicants from EU countries as well as from Armenia, Azerbaijan, Georgia, Kazakhstan, Moldova, Ukraine: at least 7 days) **up to a maximum of three months**. Please indicate in your application form how long you wish to receive funding. The funding period will then be determined during the selection process, taking into account your study plan.

The grant **cannot be extended**.

### Value

- Monthly payments of:  
2,000 euros for assistant teachers, assistant professors and lecturers  
2,150 euros for professors
- Unless otherwise regulated by bilateral agreements, the costs of the outward and return journey are borne by the respective sending country.
- In the case of a disability or chronic illness: subsidy for additional costs which result from the disability or chronic illness and are not covered by other funding providers: [Further information \[https://www.daad.de/en/the-daad/mobility-with-a-disability/\]](https://www.daad.de/en/the-daad/mobility-with-a-disability/)
- **Please note:** Health insurance coverage is mandatory in Germany. If you do not have a corresponding home health insurance, you will be insured by the DAAD. The costs will be deducted from the scholarship payment.

### Selection

An independent selection committee reviews applications.

The most important selection criteria are:

- Your academic achievements and, if applicable, your publications, which must be documented in the curriculum vitae and a list of publications (see 'Application documents')
- A convincing and well-planned research project (see 'Application documents')

## Application requirements

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### What requirements must be met?

- You must work at a university or research institution in your home country.
- You must coordinate the date and purpose of your stay in advance with your host institution in Germany see ('Application documents'). A workplace must be provided.

## Application Procedure

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### Application deadline

Application deadlines are updated annually in the second quarter. In most cases, they are in the same period as the previous year. You can find the current dates here:

Please contact the Ministry of Education (MoE), Dept. for International Cooperation und Meeting, concerning the application deadline.

### Application documents

#### Documents to be uploaded to the DAAD portal

- Online application form
- Full curriculum vitae in tabular form (max. 3 pages)
- List of your academic publications (max. 3 pages)
- Comprehensive statement about research project (max. 10 pages). Also read our [Important information for scholarship applicants](https://www.daad.de/de/studieren-und-forschen-in-deutschland/stipendien-finden/wichtige-hinweise-zu-daad-stipendien/) [\[https://www.daad.de/de/studieren-und-forschen-in-deutschland/stipendien-finden/wichtige-hinweise-zu-daad-stipendien/\]](https://www.daad.de/de/studieren-und-forschen-in-deutschland/stipendien-finden/wichtige-hinweise-zu-daad-stipendien/) / section B, point 2.
- Time plan for your planned research visit (please also name the host institute(s) and academic hosts).
- Written confirmation from your host (informal) about the academic cooperation that must refer to your proposal and guarantee that the host institute in Germany will provide you with a workplace.
- German or English translations of documents submitted in the national language (to be uploaded with the corresponding documents)

The application procedure occurs online through the DAAD portal.

### Application location

Applications by Chinese academics and scientists are forwarded to the DAAD via the Ministry of Education (MoE). Please send your application to the MoE, applying via the DAAD-Portal is only necessary after request.

Ministry of Education (MoE)  
Dept. for International Cooperation und Meeting  
Damucang Hutong No. 37,  
Xidan  
100816 Beijing, VR China  
(Fax: 0086-10-66013647)

### Please note

- Your application is only valid if you submit all the required documents to the DAAD portal on time.
- (If documents are to be submitted by post, please send them as soon as possible.)
- The DAAD portal closes at 24.00 hrs. (CET or CEST) on the last application day.
- Late or incomplete applications cannot be considered. You are responsible for ensuring that your application is complete.

- The application documents remain with the DAAD. Your personal data is saved by the DAAD in accordance with the Federal Data Protection Act and with the EU Data Protection Regulation insofar as this data is needed to process the application.

## Contact and Consulting

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### Information and advisory centres

Beijing Branch Office

German Academic Exchange Service

11th Floor, DRC Liangmaqiao Diplomatic Office Building, Unit 1102 A, 19 Dongfang East Road, Chaoyang District

100600 Beijing

China, PR

Tel.: +86 (10)/6590-6656

Fax.: +86 (10)/6590-6393

E-Mail.: [information.beijing@daad.de](mailto:information.beijing@daad.de) [<mailto:information.beijing@daad.de>]

WWW.: <https://www.daad.org.cn> [<https://www.daad.org.cn>]

DAAD-Information Point Guangzhou

Sun Yat Sen University Guangzhou, School of Foreign Languages, German Dept., Room 601

Xingang Xi Lu 135

Guangzhou 510275

China, PR

Tel.: +86 (20) /84113-213

Fax.: +86 (20)/34022-240

E-Mail.: [information.guangzhou@daad.de](mailto:information.guangzhou@daad.de) [<mailto:information.guangzhou@daad.de>]

WWW.: <https://www.daad.org.cn/> [<https://www.daad.org.cn/>]

DAAD-Information Point Shanghai

12F, 188 Wujiang Road

Jing'an District Shanghai

China, PR

Tel.: +86 (21) /5266 7105

E-Mail.: [information.shanghai@daad.de](mailto:information.shanghai@daad.de) [<mailto:information.shanghai@daad.de>]

WWW.: <https://www.daad.org.cn> [<https://www.daad.org.cn>]

### More detailed information

- DAAD website section '[Doing a PhD and Research in Germany](https://www.daad.de/en/study-and-research-in-germany/phd-studies-and-research/)' [<https://www.daad.de/en/study-and-research-in-germany/phd-studies-and-research/>]
- Website '[Research in Germany](https://www.research-in-germany.org/en.html)' [<https://www.research-in-germany.org/en.html>]
- Website '[GERiT – German Research Institutions](https://www.gerit.org/en/)' [<https://www.gerit.org/en/>]
- DAAD website '[Important information for DAAD scholarship applicants](https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/)' [<https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/>]

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Federal Ministry  
of Education



# and Research

Please also take note of our [important scholarship information \[https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/\]](https://www.daad.de/en/study-and-research-in-germany/scholarships/important-information-for-scholarship-applicants/).

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